NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step # 1 – Login to Your AET Record Book**

* Your program login (TX\_ \_ \_ \_) chapter, username and password
* Be sure you have a Foundational SAE setup (if not, add one)

A close up of a sign

Description automatically generated**Step #2 – Choose Profile & Career Connector**

* Select O-Net and choose “My Next Move”
* Next, you have 3 ways you can look for a career, choose one or try several to locate one career you may be interested in:

**Graphical user interface

Description automatically generated**

* Once you see a career link, select the career and view the summary (knowledge, skills, ability, personality and salary range)…try again to find one area you like
* My career choice is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* At the bottom part of the page of you career idea…select to learn more and answer the following questions

**Step #3 – Fill in the blanks on your career:**

1. What are the top 2 technology skills you need? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. What are the top 2 knowledge areas you need? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. What are the 2 abilities you should have? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. What is the education is needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. What is the job outlook? \_\_\_\_\_\_ What is the average salary? $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step #4 – Record your time in your AET record book**

* Choose your Journal, enter the date, choose Foundational and skills are “Summarize Your Career Interest, enter the time you spent exploring and choose save!
* Other activities include updating your career objective in your resume.